National network 2018 workpan
EAPN-Latvia

Funding Type	ACTIVITIES	Jan	Feb	March	April	May	June	July	August	September	October	November	December
1. National work and its European dimension of People Experiencing Poverty and Social Exclusion	1,1 Riga. Programme administration. Two national coordinators, two local coordinators and two volunteers will contribute to the project. Meeting rooms, catering, travels and accommodation will be provided. Publicity events & communication: website, booklets, monthly newsletter, national and regional newspapers, TV and radio stations; blogging and photos on the social networks (Facebook, Twitter etc). The programme evaluation will be provided.												
	1,2 Riga, Vienna. Reviewing the results of the 2017 European PeP Meeting. Preparation and participation at the European PeP National Coordinators' meeting in Vienna, Austria. Establishment of the NGO expert group in Latvia. Reviewing the results at the meeting with the participation of two PeP national coordinators and NGO experts (a total of 10 participants).												
	1,3 Riga. Organizing the competition and confirming the participation of 3 experts by experience in poverty at the European PeP Summit in November 2018 in Brussels, Belgium (the ultimate goal of the Summit: "Bringing together members and experts by experience in poverty to make the voices of experts by experience in poverty more visible in EAPN's communications work at the national and European level"). Consultations with EAPN on relevant topics and the preparation of the delegation for the Summit.												
	1,4 Riga. Publicity and informative measures in Latvia according to EAPN PeP programme guidelines. Evaluation of the results at the meeting with a total of 10 participants.												
	1,5 Riga. Introductory discussion meeting at the Social Centre "Kastanis" in connection with the European PeP Summit topics: Institutional participation, Health and Education; 3 experts by experience in poverty and 20 participants from Riga municipality and non-governmental organizations. Compilation and evaluation of the results.												
	1,6 Dobele. Discussion meeting at Dobele Society of disabled people in connection with the European PeP Summit topics: institutional participation, Health and Education; 3 experts by experience in poverty and 20 participants, including specialists from Zemgale Planning Region. Compilation and evaluation of the results.												
	1,7 Sigulda. Discussion meeting at Sigulda Society of disabled people "Aicinājums Tev" in connection with the European PeP Summit topics: Institutional participation, Health and Education; 3 experts by experience in poverty and 20 participants, including specialists from Riga Planning Region. Compilation and evaluation of the results.												
	1,8 Riga. Discussion meeting at the European Union House in Riga in connection with the approved European PeP Summit topics. 20 participants, including the specialists from Ministry of Welfare and Riga Municipality. Presenting the compilation of information from June-September meetings. Preparing a message for the European PeP Summit.												

	1,9 Riga, Brussels. Preparation of the EAPN-Latvia delegation for the European PeP Summit in Brussels in November 2018 (4 participants). Participation at the Summit; compilation of the results.													
	1,10 Riga. Participation of two EAPN-Latvia national PeP coordinators and three experts by experience in poverty at the meeting of the Commission for Social and Labour Affairs of the Saeima of the Republic of Latvia; presenting the results of the EAPN-Latvia PeP programme 2018 and the messages from European PeP Summit 2018 to the Saeima deputies.													
	1,11 Riga. Evaluation meeting of the EAPN-Latvia PeP Programme results in 2018. 10 participants. Concluding the programme.													
2. Europe 2020, the European Semester and the European Pillar of Social Rights	2,1 Riga. Administration of the programme. Three volunteers will contribute to the programme. Meeting rooms, travel, catering and accommodation will be provided. Publicity measures: website, monthly newsletter, national and regional newspapers, TV and radio stations; blogging and photos on social networks (Facebook, Twitter etc). Evaluation of the programme.													
	2,2 Riga. Translating the EAPN Europe booklet "The contribution of meaningful Social Innovation to reducing poverty and social exclusion in Europe" and other documents regarding Europe 2020 Strategy and the European Pillar of Social Rights from English into Russian.													
	2,3 Riga. EAPN-Latvia two experts work on the evaluation of 2017 LNRP Progress Report and Latvian Stability Programme in relation to the topical risk of poverty, as well as the employment and education of those people who are at risk of poverty; preparing the summary and recommendations for the presentation at the conference.													
	2,4 Riga. Conference in the European Union House for increasing the contribution of NGOs to the involvement of civil society in social reform processes and to the implementation of principles of the European Pillar of Social Rights in Latvia. 40 participants. Discussions and approval of the recommendations. Preparing and submitting the approved recommendations on social issues to Latvian decision-makers.													
	2,5 Riga. Programme evaluation meeting at EAPN-Latvia and concluding the programme; 10 participants.													
3. Translation of EAPN Europe Documents	3,1 Riga. Selection of Documents, contracting translators and other service providers													
	3,2 Riga. Translation of EAPN Europe Documents from English into Latvian													
	3,3 Riga. Proofreading the translated EAPN Europe Documents and preparing them for printingProofreading the translated EAPN Europe Documents and preparing them for printing													
	3,4 Riga. Printing out three translated EAPN Europe brochures													